

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790
Regular Meeting, October 13, 2015

Chairman Gregory Scarlato called the meeting to order at 20:00 hours, followed by the Pledge of Allegiance.

Chairman Scarlato read the Opening Statement, noting this meeting was advertised on Sunday, December 28, 2014 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Scarlato, Bommer, Acampora, Eadicicco, and Stalling being present.

It was noted that there were five (5) members of the public present at the start of the meeting.

ADMINISTERING the OATH of OFFICE: None

The Clerk reported that the Regular Workshop Meeting of September 7, 2015 was canceled due to the Labor Day holiday. Appropriate notice was advertised to the public. The Clerk then read the minutes of the Regular Meeting of September 8, 2015.

A motion to approve both minutes was made by Commissioners Bommer and Stalling, and passed by the board.

PAYMENT OF BILLS: Commissioner Eadicicco presented the following bills for payment:

Bills	Amount
New Jersey American	\$ 2,528.80
Net Link Web Services	\$ 199.00
Advanced Auto Parts	\$ 138.96
Optimum	\$ 64.33
Taylor Oil	\$ 1,470.66
Bound Tree Medical	\$ 447.25
FF1 Professional Safety Service	\$ 549.00
Greg Scarlato	\$ 172.67
NEPM	\$ 290.00
Airpower International	\$ 36,000.00
Roberts Electronics	\$ 445.00
Tasc Fire Apparatus	\$ 399.90
CIT	\$ 99.00
Brick Utilities	\$ 7,781.40
ERS Fleet Repair	\$ 2,001.21
NJ American Water	\$ 2,560.70
Liberty Mutual Insurance	\$ 3,720.30
Penquin Management	\$ 1,074.00
James Eadicicco	\$ 35.71
William Bommer	\$ 100.00
TOTAL	\$ 60,077.89

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The bills were paid on a motion by Commissioners Stalling and Acampora, and passed by the board.

COMMUNICATIONS

Sent

Letter sent to Howell Board of Education (Ron Sanasac) on behalf of fire company requesting the use of Howell middle School South parking lot as a backup plan for the fire company's open house

Received

NJ State Violations notice – Boiler

Larson Ford – 65,000 service notice for the Excursion

Lab Corp Bill for David Kanfer – Not associated with Ramtown Fire Company

Access Health System – Pricing for physicals

William Gotto – Physical papers

COMMITTEES

Executive Board: Chairman Scarlato and Vice Chairman Bommer attended the meeting on 9/24/15. The districts discussed the rumors that the township is looking to consolidate all of the fire districts into one district. Also spoke about the joint purchasing contract that was submitted for servicing apparatus with Defender Services. The board is also looking at obtaining better pricing if we all were to use Access Health Systems for their annual physicals.

Chief's Report: Chief Bailey submitted the call report for September and the vehicle reports for 466 & 467.

Chief Engineer: No report provided

Purchaser: A motion passed in July 2015 to purchase cones and signs for \$250. Chief Bailey presented a new quote for \$1500 for foldable signs. The signs will read – Road Closed, Emergency Ahead, etc. The signs cost \$300 each. A motion was made by Commissioner Bommer and seconded by Commissioner Eadicicco to purchase 2 signs and 20 traffic cones for a maximum cost of \$1100. Motion passed unanimously by the board.

Chief Bailey stated that the printer for the officer's computer is out of ink. A motion was made by Commissioner Bommer and seconded by Commissioner Eadicicco to purchase ink for the printer. Motion passed unanimously by the board.

Chief Bailey stated that he has obtained prices for purchasing additional gear racks. There was a discussion about converting the current gear racks on wheels to permanent wall mounted racks. It was noted that the wheeled racks are better so they can be moved when the bay needs to be cleaned and for other functions. A motion was made by Commissioner Bommer and seconded by Commissioner Acampora to purchase 2 gear racks with wheels at a cost of \$2,290, plus shipping & handling, for a total cost not to exceed \$2,674. Motion passed unanimously by the board.

The chief is requesting to purchase new turnout gear for new firefighter Connor McGowan, for when he completes fire fighter I training. The turnout gear will cost \$2500 (including helmet) plus an additional \$300 for boots. A motion was made by Commissioner Bommer and seconded by Commissioner Eadicicco to purchase new gear at a cost not to exceed \$2800. Motion passed unanimously by the board.

The line officers requested to purchase multi-chargers for Tanker 495 and Engine 480. When these apparatus leave town on mutual aid for an extended amount of time, the firefighters have no way of charging their electronics. A motion was made by Commissioner Bommer and seconded by Commissioner Eadicicco to spend a maximum amount of \$100 for multipurpose chargers. Motion passed unanimously by the board.

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Chief Bailey requested to change the light bar on brush truck 494 to an LED light bar, along with upgrading the siren box and LED side lights. He stated the cost would be approximately \$4500. After a discussion by the board, it was noted that there is no need to change the light bar and siren box on this vehicle. The board decided it would be better to change only the side lights. A motion was made by Commissioner Bommer and seconded by Commissioner Stalling to change only the side lights to LEDs at a cost not to exceed \$100. Motion passed unanimously by the board.

A motion was made by Commissioner Eadicicco and seconded by Commissioner Bommer to send 10 fire fighters to All Hands Fire for rescue escape training at a cost of \$220 per fire fighter, totaling \$2,200. The motion passed unanimously by the board.

A seminar is being given by a retired South Carolina fire chief pertaining to the deadly Charleston warehouse fire. The seminar is being held in Hamilton, NJ and costs \$75 to attend. The chief is requesting approval for 10 members to attend. He is looking at his five line officers plus an additional 5 fire fighters. A motion was made by Commissioner Stalling and seconded by Commissioner Eadicicco for \$750 to send 10 fire fighters to the seminar, at the Chief's disgression. Motion passed unanimously by the board.

Chief Bailey discussed purchasing additional mobile devices for vehicle 466, 486 and Engine 480. The cost would be as follows:

- \$9960 – Toughbook for 480
- \$4851 – Toughbook for 466
- \$4851 – Toughbook for 486
- \$ 300 – per air card for each device

A motion was made by Commissioner Eadicicco and seconded by Commissioner Bommer to spend \$21,000 to purchase the computer equipment mention above. Motion passed unanimously by the board.

A request was made by Chris Maher to purchase a Class A uniform shirt, as he was never provided one. He was given an old shirt that was turned in by a previous member and it does not fit him. A motion was made by Commissioner Bommer and seconded by Commissioner Eadicicco to allow Chris Maher to purchase a new Class A shirt. Motion passed unanimously by the board.

Chairman Scarlato stated that the Knox Box on Ladder 490 is no longer operational. Fire Bureau Chief Hotmar tried to fix the current Knox box and had no luck. A motion was made by Commissioner Bommer and seconded by Commissioner Acampora to purchase a new Knox box for Ladder 490. Motion passed unanimously by the board.

NEW TRUCK: Still finding additional punch list items that need to be corrected by the dealership. Spare SCAB bottles need to be purchased for Engine 480. The cost is \$972 per bottle. A motion was made by Commissioner Eadicicco and seconded by Commissioner Bommer to purchase 10 spare bottles at a cost not to exceed \$9,720. Motion passed unanimously by the board. The cost will be allotted to \$750,000 that was approved as the cost of the new engine. The board also discussed obtaining a price for removing the word "Squad" from Engine 480.

OLD BUSINESS: Commissioner Bommer stated that he has obtained several prices for replacing the CPU on the computer in the radio room. The cost should be approximately \$700 - \$900. A motion was made by Commissioner Eadicicco and seconded by Commissioner Bommer to purchase a new CPU for a cost not to exceed \$1,000. Motion passed unanimously by the board.

Medical director position was discussed. The contract was received and forwarded to our attorney (Sendzik & Sendzik) for review. Mr. Sendzik reviewed the document and contacted Chairman Scarlato. He recommended contacting our insurance carrier to make sure that we have the proper

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coverages in place that covers our first responder program. Clerk Acampora stated he would contact our VFIS rep and request that he attend the November regular meeting on 11/10/15.

Chairman Scarlato stated that Station 19-3 approached us back in April 2015 requesting if any of our members would like to join their HAZMAT team. Informational meetings were attended by the chief and his line officers, as well as several members that are looking to join the HAZMAT team. Chairman Scarlato stated that that 19-3s insurance coverage will not cover any 19-4 members. Chairman Scarlato requested that Chief Bailey inform all 19-4 members that they will not be allowed to join 19-3s HAZMAT team, as they will not be cover by 19-4s insurance policy either.

Chairman Scarlato stated that the 2 fuel tanks outside that house the diesel and gasoline for the trucks are beginning to rust. He obtained a price quoted from Orlando Painting to power wash, prime, and paints both tanks for \$675. A motion was made by Commissioner Bommer and seconded by Commissioner Stalling to paint the tanks for \$675. Motion passed unanimously by the board.

Chairman Scarlato also stated that he received quotes from Orlando painting to paint the commissioner's office and the compressor room (not including the floor in the compressor room) for \$400 each, total \$800. A motion was made by Commissioner Eadicicco and seconded by Commissioner Bommer to paint both rooms for a maximum cost of \$800. Motion passed unanimously by the board.

Commissioner Eadicicco reported that he obtained prices for SCBA bottle racks for the compressor room. The rack will hold up to 8 bottles and will cost \$1,009. A motion was made by Commissioner Bommer and seconded by Commissioner Acampora to purchase the racks for \$1009. Motion passed unanimously by the board.

Commissioner Bommer stated we need to change the lock on the door in the compressor room and have panic bar installed. The price he received from Mr. Keys is \$652.70 to install the panic bar. A motion was made by Commissioner Stalling and seconded by Commissioner Acampora to install the panic bar. Motion passed unanimously by the board.

Chairman Scarlato stated that should look into using Access Health Systems to perform our annual physicals. Stations 19-1, 19-2 and 14-2 are currently using this company. He will discuss obtaining township wide pricing at the next E-Board meeting, to see if we can obtain lower prices if the entire township uses this company. He will reach out to the company rep (Linda Joy) to discuss.

NEW BUSINESS: None noted

GOOD AND WELFARE: None note

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: None.

PAYROLL: None

TREASURER'S REPORT: Treasurer Stalling reported the following balances for the checking account:

OPENING BALANCE	\$ 3,303.85
INTEREST	\$ 3.57
TRANSFER	+ \$70,000.00

STATION 19-4, HOWELL TOWNSHIP, N.J. • PHONE (732) 458-0222 / FAX (732) 458-6398

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SUB-TOTAL	\$73,307.42
NJ-PERS TEPS Payment	- 0.00
EXPENDITURES	<u>-\$60,077.89</u>
CLOSING BALANCE	\$13,229.53

He also reported the following balances for the Savings Account:

OPENING BALANCE	\$1,336,546.25
DEPOSITS (check put in wrong acct)	\$ 195,132.50
INTEREST	<u>+ 208.21</u>

SUB-TOTAL	\$1,531,886.96
TRANSFER TO PAYROLL	-
TRANSFER TO CHECKING	<u>- 70,000.00</u>
CLOSING BALANCE	\$1,461,886.96

He also reported the following balances for the Payroll Account:

OPENING BALANCE	\$ 17,834.36
TRANSFER	\$
INTEREST	+ \$ 1.02
SUB-TOTAL	\$ 17,835.38

- \$	
PAYROLL FEES	- \$ 3,494.79
PAYROLL PAID	- \$ 7,244.15
PAYROLL TAXES	-
CLOSING BALANCE	<u>\$ 7,096.44</u>

The Treasurer's Report was accepted on a motion by Commissioners Bommer and Acampora, and passed unanimously by the board.

PUBLIC COMMENT: There three (3) members of the public in attendance at the end of the meeting. Comments on agenda items were taken while the items were before the Board for action.

EXECUTIVE SESSION: There was no Executive Session.

ADJOURNMENT: This concluded the business before the Board, so a motion to adjourn was made by Commissioner Stalling and Bommer, and passed by the Board.

The meeting closed at 21:05 hours.

Respectfully Submitted:



Michael L. Acampora
Clerk of the Board